**Yearly Schedule: Monthly Goals**

**Instructions**

This form can be completed in two ways. First you can print it (set your printer to “landscape”) and fill in the blanks by hand. Then keep in a file folder or 3-hole punch it to keep in a planning binder.

Or, second, you can type directly onto the form on your computer. Keep in a virtual folder clearly labeled for planning. Name it well so you can find it easily. For example: “MonthlyGoalsBilly2016\_2017”. Make sure to back up files in case of a computer crash.

Because this is a Word doc, you can adjust it for your needs. For example, you can resize the tables or rename the subjects. You can also add months or change the names of the months. For example, if you are expecting a baby in December you may want to start official schoolwork in August, take a break in December and January, then school into June. Or, perhaps, you prefer to school year round, working at a slower pace and taking longer breaks for holidays.

This form only needs to be completed once a year for each student. It helps you make arrangements for breaks and preplanned events. It should be reviewed at the beginning of every month to see how well you are staying on track and to see if you need to make any adjustments.

There are sixteen “subjects” listed. Some will be left blank. Some may only be covered for a quarter or a semester. Don’t worry about blank modules.

An example follows the blank form.

**Yearly Schedule – Monthly Goals**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Subject | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | May |
| Philosophy/ Theology |  |  |  |  |  |  |  |  |  |
| Math |  |  |  |  |  |  |  |  |  |
| Science |  |  |  |  |  |  |  |  |  |
| History |  |  |  |  |  |  |  |  |  |
| Reading/ Phonics |  |  |  |  |  |  |  |  |  |
| Vocabulary/ Spelling |  |  |  |  |  |  |  |  |  |
| Grammar/ Writing |  |  |  |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |  |  |  |
| Subject | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | May |
| Fine Arts  (Art/Music) |  |  |  |  |  |  |  |  |  |
| Geography |  |  |  |  |  |  |  |  |  |
| Physical Education |  |  |  |  |  |  |  |  |  |
| English/ Literature |  |  |  |  |  |  |  |  |  |
| Foreign Language/ Latin |  |  |  |  |  |  |  |  |  |
| Gov. / Economics |  |  |  |  |  |  |  |  |  |
| Other |  |  |  |  |  |  |  |  |  |
| Extra-curricular |  |  |  |  |  |  |  |  |  |

**SAMPLE: Yearly Schedule – Monthly Goals: CHRISTIAN 2016/2017**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Subject | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | May |
| Philosophy/ Theology | Intro to Apologetics, Classes 1 – 3 | Intro to Apologetics, Classes 4-7 | Intro to Apologetics, classes 8-9 (Finis) | Defending Bible, classes 1-3  Christmas | Defending Bible, classes 4-7  March 4 Life | Defending Bible, classes 8-10 (Finis) | Philosophy 101, classes 1-4 | Philosophy 101, classes 5-6  Easter | Philosophy 101, classes 7-8, Final exam. |
| Math | Algebra II, Classes 1-4 | Algebra II, Classes 5-8 | Algebra II, Classes 9-11  Thanksgiving | Algebra II, Classes 12-14 | Algebra II, Classes 15-17 | Algebra II, Classes 18-21 | Algebra II, Classes 22-24. Final exam. | Math SAT Test Prep, classes 1-4  Living books | Math SAT Test Prep, classes 5-8  Living books |
| Science | Conceptual Physics, classes 1-4 | Conceptual Physics, classes 5-8 | Conceptual Physics, classes 9-11 | Conceptual Physics, classes 12-14 | Conceptual Physics, classes 15-17 | Conceptual Physics, classes 18-21 | Conceptual Physics, classes 22-24 | Conceptual Physics, classes 25-26 | Conceptual Physics, classes 27-28, Final exam |
| History | Early American, classes 1-4 | Early American, classes 5-8 | Early American, classes 9-12 | US History, classes 1-4 | US History, classes 5-8 | US History, classes 9-12 | Modern American, classes 1-4 | Modern American, classes 5-8 | Modern American, classes 9-12 |
| Reading/ Phonics |  |  |  |  |  |  |  |  |  |
| Vocabulary/ Spelling | Vocabulary &Writing, Part One, classes 1-4 | Vocabulary, classes 5-8 | Vocabulary, classes 9-11 | Vocabulary, classes 12-14, Finis |  |  |  |  |  |
| Grammar/ Writing  Fiction Series |  |  |  | Plot and Structure, classes 1-4 | Description & Setting, classes 1-4 | Characters & Dialogue, classes 1-4 | Theme, Style, POV, classes 1-4 | Conflict, classes 1-4 | Author a Book, classes 1-4 |
| Other  SAT Prep |  |  |  |  |  | Quick SAT Prep, classes 1-2 | SAT Writing, classes 1-2 | SAT Writing, classes 3-4 | Practice free tests online.  (see math) |
| Subject | Sept. | Oct. | Nov. | Dec. | Jan. | Feb. | Mar. | Apr. | May |
| Fine Arts  (Art/Music) | Discovering West.Culture Art&Music, Classes 1-4 | Discovering West.Culture Art&Music, Classes 5-8 | Discovering West.Culture Art&Music, Classes 9-12 |  |  |  |  |  |  |
| Geography |  |  |  |  |  |  |  |  |  |
| Physical Education | Flag Football |  | Hockey | Hockey | Hockey | Hockey |  | Ultimate Frisbee | Ultimate Frisbbe |
| English/ Literature | Scarlet Letter, classes 1-3 | Scarlet Letter, classes 4-7, Final exam. | Death Comes Archbishop, classes 1-3 | Death Comes Archbishop, classes 4-6, Final exam. | Flannery O’Connor, classes 1-3 | Flannery O’Connor, classes 4-6, Final exam. | The Hobbit, classes 1-3 | The Hobbit, classes 4-6, Final exam. |  |
| Foreign Language/ Latin | Spanish I, classes 1-3 | Spanish I, classes 4-7 | Spanish I, classes 8-10 | Spanish I, classes 11-13 | Spanish I, classes 14-16 | Spanish I, classes 17-20 | Spanish I, classes 21-24 | Spanish I, Final exam. |  |
| Gov. / Economics | Gov. & Politics, Part One, classes 1-4 | Gov. & Politics, Part One, classes 5-8 | Gov. & Politics, Part One, classes 9-10, Final |  | Gov. & Politics, Part Two, classes 1-4 | Gov. & Politics, Part Two, classes 5-8 | Gov. & Politics, Part Two, classes 9-10, Final |  |  |
| Other  Programming Basics |  |  |  |  |  | Programming 101 Classes 1-4 | Programming 101 Classes 5-8 | Programming 101 Classes 9-11 | Programming 101 Classes 12-15. Final exam. |
| Extra-curricular |  |  |  |  |  |  |  |  |  |